

# St Tammany FD9

80581 Hwy 21  
Bush, LA 70431

St Tammany Fire District 9 Board Meeting January 15, 2020.

7:00 pm

Agenda

I Call Meeting to order

II Pledge of allegiance

III Roll Call

IV Reading of minutes

V Reports

A Staff

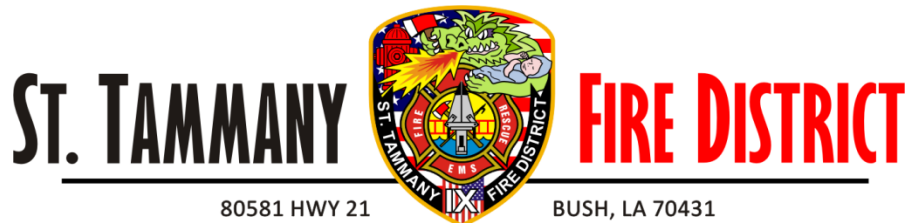
B Volunteer/Training

VI Old Business

VII New Business

VIII Questions or comments from the public

IX Adjourn



80581 HWY 21

BUSH, LA 70431

985-886-5608

• 985-886-1177

OFFICE:

FAX:

## Board of Commissioners meeting minutes for January 15th, 2020

### Meeting called to order:

By Lois Rothwell at 7:01PM, Pledge of Allegiance.

### Members Present:

Matt Dennis, Leo Capponi, Lois Rothwell. Absent Wayne Hall

### Reading of the Minutes:

By Mr. Dennis, motion to accept as read by Mrs. Rothwell, second by Mr. Dennis. NPD, AIF  
The attached Treasurer report, and the attached Staff report were reviewed by Chief Brewer.  
The attached training and volunteer reports were reviewed by Training Chief Accardo.

### Old Business:

1. None

### New Business:

1. Motion made by Mr. Dennis to keep money in Gulf Coast Bank sinking fund until February 25<sup>th</sup>, 2020 at which time the funds will be transferred to Citizens Bank and Trust sinking fund for bond repayment. Second by Mrs. Rothwell. AIF

### Adjournment:

Motion made by Mr. Capponi, second by Mr. Dennis, NPD, AIF 7:39 pm

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Submitted by: Matthew Dennis,  
Secretary STFD #9

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Approved by: Lois Rothwell  
Chairwoman STFD #9



## **STAFF REPORT**

### **1-15-20**

Our call volume for December was up with 39 calls this year compared to 37 last year. Our total call volume for 2019 is down at 384 vs. 432 last year. We used a total of 252 gallons of gasoline in December and 32 gallons of diesel.

#### **Old Business**

The new schedule (48 on-96 off) has started. So far, everyone is embracing the new schedule.

Our Civil Service board has met, and Abby Munch has “signed on” to replace Leo Capponi. He will be a good fit with the other board members.

#### **New Business**

Sandy Bennet’s last day is in two weeks. She spent all day Monday training Mike Accardo and myself on what she does. She also caught up on all the taxes from 2019 too. Her departure is part of our cost cutting efforts here. We have also cut back on our tv costs, (turned off cable at all 4 stations), and others including increasing our interest income by switching banks. Our \$75,000 bond from last year has been paid back in full. Our first disbursement of the year was for over \$640k. Getting this large sum in early will help to increase our interest income. Our Part time expense has dropped with the loss of one of our regular part timers. We will still have 3 people on that shift, so that should not be a problem.

Our next step is to evaluate our remaining costs for any further potential cuts and go from there. We still have the options of selling another truck, shutting down station 91 and other more extreme cuts that I hope not to make.

Our PIAL paperwork for the rating this year has arrived. We are working on completing this over the next two weeks when I will return it (completed) to PIAL and ask for a rating date of December this year. We will continue to do all that we can to maintain our rating to the best of our ability.

Our audit will be underway soon. We are gathering up all the needed documents to make this task easier and to make sure we will remain in compliance.

	2020 Budget	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	YTD TOTAL	Variance
<b>Income</b>															
40000 · Ad Valorem Taxes	851,738.53	642,254.34	86,383.46	11,360.11	4,962.43	3,410.75	3,977.33	5,335.72	5,898.11	0.00	0.00	0.00	30,747.53	794,329.78	57,408.75
40200 · 2% Insurance	21,112.26	0.00	0.00	0.00	0.00	0.00	20,994.44	0.00	0.00	0.00	0.00	0.00	0.00	20,994.44	117.82
40400 · Revenue Sharing	28,330.00	0.00	0.00	9,585.33	0.00	9,443.33	0.00	0.00	0.00	0.00	0.00	0.00	9,943.00	28,971.66	(641.66)
40600 · Insurance Rebates	65,209.72	0.00	0.00	0.00	20,388.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,388.33	44,821.39
40800 · Interest Income	4,500.00	906.90	817.85	878.14	833.90	508.72	361.81	375.54	232.26	147.38	79.28	76.07	0.00	5,217.85	(717.85)
40900 · Event Income	0.00	75.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	100.68	(100.68)
41000 - Grants	1,755.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,755.00
41100 - Fund Balance	63,949.91	63,949.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,949.91	0.00
41110 · Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00	75,000.00	(75,000.00)
41200 · Miscellaneous	0.00	26.24	0.00	29.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56.04	(56.04)
41600 - Equipment Sales	12,000.00	0.00	0.00	9,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,750.00	2,250.00
45400 · Donations	1000.00	150.00	0.00	1,000.00	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	250.00	2,300.00	(1,300.00)
45500 - YFC Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48000 - O2 Income	500.00	0.00	0.00	0.00	0.00	138.00	0.00	0.00	0.00	45.00	162.00	0.00	0.00	345.00	155.00
<b>Total Income</b>	<b>1,050,095.42</b>	<b>707,363.07</b>	<b>87,201.31</b>	<b>32,603.38</b>	<b>26,184.66</b>	<b>13,362.80</b>	<b>25,333.58</b>	<b>6,611.26</b>	<b>6,130.37</b>	<b>192.38</b>	<b>241.28</b>	<b>75,076.07</b>	<b>40,965.53</b>	<b>1,021,265.69</b>	<b>28,829.73</b>
<b>Expense</b>															
50000 · Wages	525,000.00	43,939.27	43,044.14	43,869.09	43,666.93	49,614.44	51,568.15	65,708.54	43,379.78	44,359.48	64,430.48	43,425.16	46,174.54	493,580.30	31,419.70
50100 · Payroll Tax Expense	8,000.00	714.78	690.12	742.73	903.39	905.19	860.90	1,050.00	722.80	691.14	1,069.94	754.06	853.32	8,350.99	(350.99)
50150 · State Retirement	106,380.34	8,414.64	8,526.62	8,572.78	8,748.35	8,359.07	9,653.49	14,337.31	9,688.76	9,949.49	14,560.68	9,235.57	9,325.85	100,811.19	5,569.15
50175 · AXA Retirement Plan	32,000.00	2,536.08	2,501.02	2,598.87	2,539.02	2,549.26	2,536.70	3,795.17	2,572.64	2,576.12	3,883.77	2,564.91	2,549.45	28,088.65	3,911.35
50200 · Insurance General LWCC	29,000.00	8,157.75	0.00	0.00	5,531.75	0.00	0.00	8,481.25	0.00	0.00	8,481.25	0.00	0.00	30,652.00	(1,652.00)
50300 · Insurance Health	80,000.00	26,527.48	636.25	5,101.68	5,101.68	4,465.43	5,737.93	5,173.57	4,393.54	5,101.68	5,704.54	5,020.22	3,872.58	67,943.78	12,056.22
50400 · Employee Medical Misc.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	495.00	0.00	55.00	945.00
50500 · Employee Bank Charges	600.00	119.50	24.00	0.00	104.00	65.00	22.00	60.00	44.00	24.00	91.00	26.00	0.00	553.50	46.50
57000 · FEMA	0.00	0.00	0.00	2,573.62	16,157.66	10,324.79	5,278.84	0.00	2,000.00	0.00	411.67	0.00	0.00	36,746.58	(36,746.58)
58500 · Uniform Expenses	3,000.00	0.00	1,762.00	315.97	138.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,215.97	784.03
	<b>784,980.34</b>	<b>90,409.50</b>	<b>57,184.15</b>	<b>63,774.74</b>	<b>82,890.78</b>	<b>76,283.18</b>	<b>75,658.01</b>	<b>98,605.84</b>	<b>62,801.52</b>	<b>62,701.91</b>	<b>98,688.33</b>	<b>61,520.92</b>	<b>62,775.74</b>	<b>768,997.96</b>	<b>15,982.38</b>
<b>Fire Protection</b>															
60000 · Fuel	12,000.00	0.00	1,134.84	2,711.61	0.00	974.81	0.00	0.00	1,156.31	404.48	1,079.31	0.00	0.00	7,461.36	4,538.64
60300 - R & M Communications	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	2,000.00
60400 · R & M Fleet	5,000.00	391.79	0.00	1,735.19	436.82	164.96	721.40	290.73	6,772.47	71.97	551.64	701.50	11.74	11,136.97	(6,136.97)
60500 · Training - Fire Protection	5,000.00	177.00	190.81	276.18	0.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	678.99	4,321.01
60550 · Meal expense	3,000.00	0.00	72.00	68.35	61.99	0.00	0.00	0.00	0.00	0.00	0.00	47.48	0.00	202.34	2,797.66
60575 - Fire Protection Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
60600 - Turn Out Gear	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
60800 - R & M FF Equipment	1,000.00	0.00	0.00	0.00	0.00	0.00	27.73	0.00	0.00	0.00	0.00	0.00	0.00	27.73	972.27
	<b>30,000.00</b>	<b>568.79</b>	<b>1,397.65</b>	<b>4,791.33</b>	<b>498.81</b>	<b>1,139.77</b>	<b>749.13</b>	<b>290.73</b>	<b>7,928.78</b>	<b>511.45</b>	<b>1,630.95</b>	<b>748.98</b>	<b>86.74</b>	<b>19,507.39</b>	<b>10,492.61</b>
<b>Medical Expense</b>															
70000 · Medical Supplies	700.00	126.00	0.00	168.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	294.00	406.00
70100 - R & M Medical Equipment	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
70200 · Training Medical Equipment	400.00	500.00	0.00	319.98	0.00	0.00	0.00	0.00	0.00	95.00	0.00	0.00	0.00	914.98	(514.98)
	<b>1,350.00</b>	<b>626.00</b>	<b>0.00</b>	<b>487.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>95.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,208.98</b>	<b>141.02</b>
<b>General and Administrative</b>															
80011 Emergency Reporting	2,450.00	0.00	0.00	0.00	0.00	0.00	2,443.80	0.00	0.00	0.00	0.00	0.00	0.00	2,443.80	6.20
80020 · Conventions and Trips	5,250.00	3,192.99	0.00	385.00	971.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.48	4,549.14	700.86
80100 - Debt Services LPFA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80200 - Debt Services Principle	84,000.00	75,000.00	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,000.00	0.00

2020 December Working Budget

80300 · Dispatch	13,500.00	1,333.01	1,132.43	2,264.86	1,132.43	1,132.43	1,132.43	0.00	1,132.43	1,333.01	0.00	0.00	0.00	10,593.03	<b>2,906.97</b>
80350 · Dues and Subscriptions	1,800.00	836.69	200.00	0.00	607.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	358.69	1,643.69	<b>156.31</b>
80400 - FEMA Repairs/Repay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
80450 - Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
80610 · GL, Bldg, Auto Insurance	31,402.00	0.00	10,220.75	0.00	0.00	10,220.75	0.00	0.00	0.00	0.00	0.00	11,273.62	9,874.25	20,441.50	<b>10,960.50</b>
80700 · Interest Expense	3,751.25	614.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.50	614.58	<b>3,136.67</b>
80800 · Legal and Accounting	7,000.00	1,287.00	0.00	0.00	0.00	0.00	6,350.00	198.00	109.00	0.00	0.00	900.00	0.00	7,944.00	<b>(944.00)</b>
80801 · Assessor Extortion Fees	1,100.00	0.00	1,198.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,198.34	<b>(98.34)</b>
80900 · Lawn Maintenance	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.00	0.00	0.00	0.00	72.00	<b>250.00</b>
82000 · Office Supplies	2,000.00	0.00	198.53	0.00	0.00	0.00	299.95	0.00	0.00	770.00	14.99	0.00	0.00	1,283.47	<b>716.53</b>
82500 · IT Expense	2,000.00	0.00	94.40	0.00	99.85	0.00	0.00	0.00	0.00	169.56	0.00	0.00	0.00	363.81	<b>1,636.19</b>
83000 · Pest Control	1,400.00	108.00	108.00	108.00	0.00	0.00	0.00	540.00	90.00	0.00	162.00	108.00	0.00	1,116.00	<b>284.00</b>
83500 - Permits	109.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>109.00</b>
84000 · Postage	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.94	0.00	0.00	0.00	57.94	<b>42.06</b>
85000 · R & M Buildings	3,000.00	193.75	1,908.62	580.00	3,920.00	15.80	495.00	0.00	0.00	28.26	420.00	0.00	33.86	7,561.43	<b>(4,561.43)</b>
85100 · Station Supplies	3,500.00	173.99	112.12	225.84	48.07	82.09	162.54	91.18	306.00	470.73	0.00	68.42	146.11	1,672.56	<b>1,827.44</b>
86000 · R & M Office Equipment	100.00	59.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.65	0.00	0.00	67.02	<b>32.98</b>
87000 · Telephone	3,500.00	771.72	370.07	332.08	332.08	331.98	331.98	331.98	332.30	332.76	332.30	332.38	332.52	3,799.25	<b>(299.25)</b>
89000 · Utilities	16,000.00	1,846.23	1,155.24	1,348.56	1,161.11	1,284.32	1,259.25	1,433.25	1,081.66	2,104.64	1,670.92	1,164.01	939.90	14,345.18	<b>1,654.82</b>
89100 · Waste Disposal	750.00	61.59	61.59	61.59	61.59	61.59	61.59	61.59	0.00	123.18	61.59	61.59	61.59	615.90	<b>134.10</b>
89500 · Hurricane	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>650.00</b>
89550 · Covid-19 expense	0.00	0.00	0.00	18.30	1,602.53	491.19	53.02	0.00	0.00	785.25	0.00	0.00	0.00	2,950.29	<b>(2,950.29)</b>
89600 - Capital Improvement Bond E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
89700 - YFC Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
89800 - Training Incentive Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
	<b>183,612.25</b>	<b>85,478.92</b>	<b>25,760.09</b>	<b>5,324.23</b>	<b>9,935.81</b>	<b>13,620.15</b>	<b>12,589.56</b>	<b>2,656.00</b>	<b>3,051.39</b>	<b>6,247.33</b>	<b>2,669.45</b>	<b>13,908.02</b>	<b>12,149.90</b>	<b>167,332.93</b>	<b>16,279.32</b>

<b>Capital Outlay</b>															
90000 - Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
90050 · Fleet	26,272.00	0.00	0.00	26,272.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,272.00	<b>0.00</b>
90100 - Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
90150 - I.T.	7,500.00	6,328.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,328.88	<b>1,171.12</b>
90200 - Communications Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
90300 - Purchase Land & Improveme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>
	<b>33,772.00</b>	<b>6,328.88</b>	<b>0.00</b>	<b>26,272.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,600.88</b>	<b>1,171.12</b>

<b>Total Expense</b>	<b>1,033,714.59</b>	<b>183,412.09</b>	<b>84,341.89</b>	<b>100,650.28</b>	<b>93,325.40</b>	<b>91,043.10</b>	<b>88,996.70</b>	<b>101,552.57</b>	<b>73,781.69</b>	<b>69,555.69</b>	<b>102,988.73</b>	<b>76,177.92</b>	<b>75,012.38</b>	<b>989,648.14</b>	<b>44,066.45</b>
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