

St Tammany FD9

80581 Hwy 21
Bush, LA 70431

St Tammany Fire District 9 Board Meeting November 29, 2017.

7:00 pm

Agenda

I Call Meeting to order

II Pledge of allegiance

III Roll Call

IV Reading of minutes

V Reports

A Treasurer

B Staff

C Volunteer/Training

VI Old Business

VII New Business

Executive Session if needed

VIII Questions or comments from the public

IX Adjourn

ST. TAMMANY



FIRE DISTRICT

80581 HWY 21

BUSH, LA 70431

985-886-5608

• 985-886-1177

OFFICE:

FAX:

Commission Meeting of

November 29, 2017

Members Present: Kim Shepherd, Matt Dennis, Steve Perrin, Wayne Hall, Lois Rothwell

Absent:

Meeting called to order by Mr. Perrin at 7:03 pm.

Reading of the minutes by Mr. Perrin , motion to accept as read by Mr. Dennis, NPD, AIF

The attached Treasurer Report, and the attached Staff Report was reviewed by Chief Brewer. Chief Accardo reviewed the attached Training Report.

OLD BUSINESS

Chief Brewer reviewed the attached 2018 Proposed Budget, and outlined further changes that needed attention. The Official Budget will be presented for approval at the December meeting.

NEW BUSINESS

A motion by Mr. Perrin to pre-approve the 2017 actual income and expenses report for publishing on 12/27/17 to save \$250 from having to publish the report twice in the paper of record. NPD, AIF.

A motion to surplus 2 older generators to be replaced the newly purchased generators noted in the Staff and Training reports by Mr. Perrin, NPD, AIF.

Motion to adjourn by Mr. Hall at 7:56pm, NPD, AIF.

Submitted by: Steve Perrin, Secretary
St. Tammany Parish Fire District #9

Approved by: Kim Shepherd, Chairman
St. Tammany Parish Fire District #9



STAFF REPORT

11-29-17

Our call volume for October was the same with 33 calls this year and last. Our total call volume year to date is up at 406 vs. 372 last year. We used a total of 210.6 gallons of gasoline in October and 34 gallons of diesel.

Old Business

The oxygen generator has been installed at station 94 (Sun) and is up and running. We are awaiting the FDA certification to complete the process.

The “certified” grand re-cap has been delivered to us from the assessor and our tentative figures are in for next years budget. We realized about a 3%-3.5% increase from last year. Please see the proposed copy in tonight’s’ packet. Any changes need to have final approval by the December meeting.

New Business

FD9 purchased 2 60kw diesel generators from state surplus and two shipping containers. The generators were \$500 each and the containers were \$1200 each. I’d like for the board to surplus the two older generators we are currently using so that we can sell them to cover all the costs of these items.

Account ID	Account Description	\$ 2,017.00	1/31/2017	2/29/2017	3/31/17	4/30/17	5/31/17	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17	YTD Totals	Variance
40000	Ad Valorem Taxes	\$ 770,000.00	\$ 557,340.31	\$146,060.36	\$8,098.31	\$19,106.50	\$3,589.53	\$2,148.02	\$2,492.98	\$2,194.16	\$3,691.11	\$336.90	\$233.10	\$103,288.71	\$848,579.99	-\$78,579.99
40200	2% insurance rebate	\$ 23,000.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$22,215.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,215.53	\$784.47
40400	Revenue Sharing	\$ 28,000.00	\$ -	\$0.00	\$9,494.00	\$0.00	\$9,494.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,470.00	\$28,458.00	-\$458.00
40600	Insurance Rebates	\$ 25,000.00	\$ -	\$0.00	\$0.00	\$28,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,140.00	-\$3,140.00
40800	Interest Income	\$ -	\$ 30.72	\$40.79	\$64.04	\$34.23	\$32.46	\$52.42	\$24.63	\$19.25	\$14.00	\$10.06	\$5.16	\$0.00	\$327.76	-\$327.76
40900	Event Income	\$ 2,500.00	\$ 25.00	\$200.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$350.00	\$2,150.00
41000	Grants	\$ 4,666.00	\$ -	\$0.00	\$0.00	\$0.00	\$4,666.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,666.00	\$0.00
41100	Fund Balance	\$ 39,067.95	\$ 39,067.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,067.95	\$0.00
41110	Bond	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
41200	Miscellaneous	\$ -	\$ -	\$0.00	\$0.00	-\$155.33	\$708.88	-\$244.82	\$539.74	-\$61.40	\$187.50	\$158,000.00	\$0.00	\$0.00	\$158,974.57	-\$158,974.57
41400	FEMA/Insurance	\$ 6,000.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,363.07	\$5,000.00	\$0.00	\$0.00	\$12,363.07	-\$6,363.07
41600	Equipment Sales	\$ 21,500.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,500.00	\$0.00	\$2,000.00	\$0.00	\$20,500.00	\$1,000.00
45400	Donations	\$ -	\$ -	\$256.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$256.32	-\$256.32
45500	YFC Income	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49000	Training Incentive	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$ 919,733.95	\$ 596,463.98	\$ 146,557.47	\$ 17,656.35	\$ 47,150.40	\$ 18,490.87	\$ 24,171.15	\$ 3,057.35	\$ 2,152.01	\$ 29,755.68	\$ 163,446.96	\$ 2,238.26	\$ 112,758.71	\$1,163,899.19	-\$244,165.24
Employee Expenses																
50000	Wages	\$ 465,691.95	\$ 57,994.20	\$49,947.34	\$35,071.60	\$34,920.43	\$35,256.54	\$52,358.17	\$17,957.99	\$53,412.38	\$35,460.67	\$35,370.80	\$36,022.11	\$56,467.81	\$500,240.04	-\$34,548.09
50100	Payroll Tax Expense	\$ 8,000.00	\$ 1,589.53	\$1,221.14	\$991.74	\$1,001.87	\$1,042.86	\$1,492.47	\$509.78	\$1,447.00	\$742.36	\$770.08	\$676.55	\$824.03	\$12,309.41	-\$4,309.41
50150	State Retirement	\$ 120,000.00	\$ 11,672.16	\$7,730.51	\$6,913.85	\$6,825.18	\$6,762.96	\$10,333.62	\$3,495.01	\$11,322.05	\$8,440.44	\$8,290.75	\$8,374.56	\$13,040.20	\$103,201.29	\$16,798.71
50175	AXA Retirement Plan	\$ 8,000.00	\$ 879.18	\$704.74	\$529.88	\$523.88	\$523.40	\$790.98	\$262.20	\$762.18	\$571.40	\$541.88	\$658.76	\$750.72	\$7,499.20	\$500.80
50200	Insurance General LWCC	\$ 41,534.00	\$ 10,383.50	\$0.00	\$0.00	\$10,383.50	\$0.00	\$0.00	\$10,020.50	\$0.00	\$0.00	\$10,020.50	\$0.00	\$0.00	\$40,808.00	\$726.00
50300	Insurance Health	\$ 60,000.00	\$ 5,157.11	\$5,157.11	\$18,194.06	\$3,769.70	\$3,580.79	\$3,580.79	\$3,643.76	\$3,688.19	\$3,649.94	\$4,169.30	\$4,063.56	\$4,063.56	\$62,717.87	-\$2,717.87
50400	Employee Medical Misc.	\$ 1,000.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$0.00	\$308.00	\$21.89	\$471.00	\$248.83	\$110.00	\$1,194.72	-\$194.72
50500	Employee Bank Charges	\$ 500.00	\$ 24.00	\$24.00	\$0.00	\$138.00	\$0.00	\$22.00	\$76.50	\$24.00	\$24.00	\$84.00	\$22.00	\$0.00	\$438.50	\$61.50
57000	Storm Response	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58500	Uniform Expense	\$ 4,000.00	\$ 926.00	\$2,623.88	\$0.00	\$955.75	\$113.90	\$486.22	\$0.00	\$327.70	\$0.00	\$0.00	\$0.00	\$0.00	\$5,433.45	-\$1,433.45
		\$ 708,725.95	\$ 88,625.68	\$ 67,408.72	\$ 61,701.13	\$ 58,518.31	\$ 47,280.45	\$ 69,099.25	\$ 35,965.74	\$ 71,291.50	\$ 48,910.70	\$ 59,718.31	\$ 50,066.37	\$ 75,256.32	\$733,842.48	-\$25,116.53
Fire Protection																
60000	Fuel	\$ 10,000.00	\$ 966.08	\$1,016.09	\$100.98	\$1,046.09	\$977.58	\$2,014.78	\$0.00	\$2,097.40	\$0.00	\$825.78	\$1,908.42	\$698.00	\$11,651.20	-\$1,651.20
60100	Insurance - Fleet	\$ 20,476.00	\$ -	\$5,119.00	\$0.00	\$896.00	\$5,119.00	\$0.00	\$0.00	\$5,645.00	\$0.00	\$0.00	\$4,033.00	\$0.00	\$20,812.00	-\$336.00
60200	Miscellaneous	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60300	R & M Communication	\$ 1,000.00	\$ -	\$1,190.85	\$0.00	\$0.00	\$310.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,501.21	-\$501.21
60400	R & M Fleet	\$ 7,000.00	\$ 350.26	\$397.70	\$427.44	\$905.15	\$247.51	\$312.60	\$634.15	\$582.32	\$87.38	\$839.64	\$615.41	\$718.34	\$6,117.90	\$882.10
60500	Training - Fire Protection	\$ 7,500.00	\$ 3,500.00	\$0.00	\$0.00	\$0.00	\$135.00	\$420.52	\$0.00	\$0.00	\$75.00	\$0.00	\$3,651.05	\$55.00	\$7,836.57	-\$336.57
60600	Turnout Gear	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60800	R&M FF Equipment	\$ 500.00	\$ 24.82	\$0.00	\$83.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108.50	\$391.50
		\$ 46,476.00	\$ 4,841.16	\$ 7,723.64	\$ 612.10	\$ 2,847.24	\$ 6,789.45	\$ 2,747.90	\$ 634.15	\$ 8,324.72	\$ 162.38	\$ 1,665.42	\$ 10,207.88	\$ 1,471.34	\$48,027.38	-\$1,551.38
Medical Expenses																
70000	Medical Supplies	\$ 500.00	\$ -	\$0.00	\$160.49	\$186.68	\$0.00	\$490.46	\$168.21	\$129.50	\$0.00	\$0.00	\$297.29	\$0.00	\$1,432.63	-\$932.63
70100	R & M Medical Equipment	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.21	\$331.79
70200	Training Medical Equipme	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$ 500.00	\$ -	\$ -	\$ 160.49	\$ 186.68	\$ -	\$ 490.46	\$ 336.42	\$ 129.50	\$ -	\$ -	\$ 297.29	\$ -	\$1,600.84	-\$600.84

General and Administrative		\$ 2,017.00	1/31/2017	2/28/17	3/31/17	4/30/17	5/31/17	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17	YTD Totals	Variance
80010	Bond repay	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
80020	Coventions, Trips & mtgs	\$ 5,500.00		\$58.95	\$0.00	\$1,092.95	\$0.00	\$245.31	\$0.00	\$32.00	\$509.85	\$100.23	\$0.00	\$0.00	\$2,039.29	\$3,460.71
80100	Debt Services LPFA	\$ 6,000.00	\$ -	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00
80200	Debt Services Principle	\$ 9,000.00		\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
80300	Dispatch	\$ 13,811.00	\$ 1,254.66	\$1,270.76	\$1,270.76	\$1,270.76	\$1,270.76	\$1,270.76	\$1,270.76	\$2,541.52	\$0.00	\$1,270.76	\$1,270.76	\$1,270.76	\$15,233.02	-\$1,422.02
80350	Dues and Subcriptions	\$ 500.00	\$ 75.00	\$539.00	\$0.00	\$109.74	\$0.00	\$0.00	\$49.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	\$862.74	-\$362.74
80400	FEMA Repairs/repay	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
80450	Reserve Fund	\$ -		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	-\$7,000.00
80610	Gen liab & Bldg Insurance	\$ 31,533.00	\$ -	\$7,515.00	\$0.00	\$0.00	\$8,393.00	\$0.00	\$0.00	\$9,016.73	\$0.00	\$0.00	\$8,684.00	\$0.00	\$33,608.73	-\$2,075.73
80700	Interest Expense	\$ 3,378.00	\$ -	\$0.00	\$1,722.50	\$0.00	\$0.00	\$0.00	\$0.00	\$1,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,377.50	\$0.50
80800	Legal and Accounting	\$ 13,500.00	\$ 668.50	\$1,000.00	\$500.00	\$0.00	\$7,820.68	\$1,300.00	\$500.00	\$1,000.00	\$500.00	\$0.00	\$500.00	\$500.00	\$14,289.18	-\$789.18
80801	Assessor Fees	\$ 1,200.00	\$ 964.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,073.75	\$126.25
80900	Lawn Maintenance	\$ 500.00	\$ -	\$9.50	\$0.00	-\$98.15	\$0.00	\$0.00	\$0.00	\$0.00	\$108.00	\$0.00	\$0.00	\$0.00	\$19.35	\$480.65
82000	Office Supplies	\$ 1,500.00	\$ 105.73	\$0.00	\$500.33	\$122.88	\$63.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$711.95	\$0.00	\$1,504.33	-\$4.33
82500	IT expense	\$ 7,000.00	\$ 2,172.72	\$428.18	\$0.00	\$225.52	\$0.00	\$1,052.54	\$0.00	\$0.00	\$280.98	\$316.68	\$942.87	\$0.00	\$5,419.49	\$1,580.51
83000	Pest Control	\$ 1,400.00	\$ 100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$350.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,450.00	-\$50.00
83500	Permits	\$ 100.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
84000	Postage	\$ 200.00	\$ 47.00	\$0.00	\$0.00	\$52.29	\$0.00	\$49.49	\$0.00	\$0.00	\$52.00	\$49.00	\$0.00	\$0.00	\$249.78	-\$49.78
85000	R & M Buildings	\$ 2,500.00	\$ 1,381.00	\$693.38	\$0.00	\$65.78	\$159.82	\$4,518.62	\$1,300.41	\$94.50	\$4.26	\$51.81	\$1,611.16	\$1,573.21	\$11,453.95	-\$8,953.95
85100	Station Supplies	\$ 4,500.00	\$ 187.25	\$267.56	\$273.38	\$126.81	\$520.69	\$263.80	\$482.46	\$592.66	\$74.71	\$0.00	\$449.49	\$250.76	\$3,489.57	\$1,010.43
86000	R & M Office Equipment	\$ 1,300.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149.99	\$0.00	\$149.99	\$1,150.01
87000	Telephone	\$ 5,000.00	\$ 419.12	\$414.03	\$416.19	\$417.00	\$419.53	\$418.28	\$424.70	\$405.96	\$437.16	\$404.37	\$889.67	\$396.82	\$5,462.83	-\$462.83
89000	Utilities	\$ 15,000.00	\$ 1,439.98	\$1,414.31	\$822.01	\$1,470.98	\$669.32	\$1,072.41	\$1,462.15	\$1,480.71	\$1,087.36	\$1,160.34	\$1,476.60	\$567.60	\$14,123.77	\$876.23
89100	Waste Disposal	\$ 610.00	\$ 58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$58.66	\$117.32	\$58.66	\$762.58	-\$152.58
89500	Hurricane	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$381.49	\$0.00	\$0.00	\$0.00	\$381.49	-\$381.49
89600	Capital Imp Bond Exp	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
89700	YFC Expense	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
89800	Training Incentive Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00
		\$ 124,032.00	\$ 8,874.37	\$ 19,769.33	\$ 14,663.83	\$ 5,015.22	\$ 19,475.90	\$ 10,599.87	\$ 5,648.14	\$ 24,086.74	\$ 3,594.47	\$ 3,601.85	\$ 16,903.81	\$ 4,717.81	\$136,951.34	-\$12,919.34
	Capital Outlay															
90000	Buildings	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$158,000.00	\$1,000.00	\$0.00	\$164,000.00	-\$164,000.00
90050	Fleet	\$ 40,000.00	\$ -	\$39,435.00	\$0.00	\$580.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,015.40	-\$15.40
90100	Fire Equipment	\$ -	\$ 1,457.00	\$250.00	\$4,750.00	\$0.00	\$293.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,750.00	-\$6,750.00
90200	Comm Equipment	\$ -	\$ -	\$0.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,750.00	-\$2,750.00
90300	Purc Land & Imp	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$ 40,000.00	\$ 1,457.00	\$ 39,685.00	\$ 7,500.00	\$ 580.40	\$ 293.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 158,000.00	\$ 1,000.00	\$ -	\$213,515.40	
	Total Expense	\$ 919,733.95	\$ 103,798.21	\$ 134,586.69	\$ 84,637.55	\$ 67,147.85	\$ 73,838.80	\$ 82,937.48	\$ 42,584.45	\$ 108,832.46	\$ 52,667.55	\$ 222,985.58	\$ 78,475.35	\$ 81,445.47	\$ 1,133,937.44	
	Income	\$ 919,733.95	\$ 596,463.98	\$ 146,557.47	\$ 17,656.35	\$ 47,150.40	\$ 18,490.87	\$ 24,171.15	\$ 3,057.35	\$ 2,152.01	\$ 29,755.68	\$ 163,446.96	\$ 2,238.26	\$ 112,758.71	\$ 1,163,899.19	
	Expense	\$919,733.95	\$103,798.21	\$134,586.69	\$84,637.55	\$67,147.85	\$73,838.80	\$82,937.48	\$42,584.45	\$108,832.46	\$52,667.55	\$222,985.58	\$78,475.35	\$81,445.47	\$1,133,937.44	
	Difference	\$ -	\$492,665.77	\$11,970.78	(\$66,981.20)	(\$19,997.45)	(\$55,347.93)	(\$58,766.33)	(\$39,527.10)	(\$106,680.45)	(\$22,911.87)	(\$59,538.62)	(\$76,237.09)	\$31,313.24	\$29,961.75	