

St Tammany FD9

80581 Hwy 21
Bush, LA 70431

St Tammany Fire District 9 Board Meeting October 21, 2020.

7:00 pm

Agenda

I Call Meeting to order

II Pledge of allegiance

III Roll Call

IV Reading of minutes

V Reports

A Treasurer

B Staff

C Volunteer/Training

VI Old Business

VII New Business

VIII Questions or comments from the public

IX Adjourn



Board of Commissioners meeting minutes for
October 21, 2020

Meeting called to order:

By Lois Rothwell at 7:02 PM, Pledge of Allegiance

Members Present:

Lois Rothwell, Leo Capponi, John LeJeune, Ross Jordan, Wayne Hall absent

Reading of the September 09, Minutes:

By Leo Capponi, Motion to accept as read by Leo Capponi, Seconded by Lois Rothwell. NPD, AIF

Report's:

Treasure Reported: Presented by Chief Brewer, see Attached

Staff Report: Presented by Chief Brewer, see Attached

Volunteer/Training Report: Presented by Training Chief Accardo III

Old Business:

There was no old business to discuss.

New Business:

Lois Rothwell announced that she will be moving out of FD9's, district and would resign as Chairwomen. Mrs. Rothwell and Chief Brewer recommended the board consider Constable Todd Kraft as the New Chairman. After some discussion the board elected Constable Todd Kraft to be the New Chairman of the Board of Commissioners effective January 1, 2021. The current board members are all signers on the banking accounts as well as incoming chair Todd Kraft.

Chief may have to activate the bond with GCB, if necessary, he has the authority to do so. NPD, AIF

Adjournment:

Motion to adjourn was made by Ross Jordan and second by John Lejeune, NPD AIF 7:32 PM

Submitted by: Leo Capponi
Commissioner

Approved by: Lois Rothwell
Chairwomen STPF #9

ST. TAMMANY



FIRE DISTRICT

80581 HWY 21

BUSH, LA 70431

985-886-5608

• 985-886-1177

OFFICE:

FAX:

STAFF REPORT

10-21-20

Our call volume for September was up with 34 calls this year compared to 28 last year. Our total call volume for 2020 is up at 333 vs. 301 last year. We used a total of 239 gallons of gasoline in September and 25 gallons of diesel. We still have had only 15 positive Covid-19 cases in our fire district. We have run no calls that were assumed to be Covid-19 positive since last month.

Old Business

The dissolution of Unifire is proceeding and will be complete by the January 1st deadline. We've been hammering out the details and have finally agreed to all the necessary items that will make this possible. FD1 has really stepped up and taken the lead in this and has been exceptionally fair in the cost sharing of this "new" entity. All the additional costs will be borne from the Unifire savings fund and after it has shut down, there will still be about \$200k to disperse to the members. We expect to receive about \$6000 after the final audit has been completed, (hopefully by June of 2021). Another good thing is that all the existing dispatchers from Unifire will be offered a chance to work for FD1 as a dispatcher and even though they will be losing their tenure, all will receive a pay increase between \$1000 and \$10,000 a year. That will help to soften the "blow" of the ending of Unifire.

The bond commission met last week and approved our request for taking out a bond. The lawyers are finalizing the details and paperwork will be generated, but our funds will be ready if needed. I anticipate that those funds may be necessary by mid-November. I will make the appropriate changes to next years budget and will hopefully have a "final" working budget to present at the November meeting.

New Business

FD13, (Goodbye FD) donated a rescue/service truck to FD9. It runs and drives good but has a few little issues with the emergency light control board and will require some time to repair them. Brian has been analyzing the issues and we have recruited Matt Dennis to assist as well, (Matt has a background in repairing these type of control boards and has offered to assist in any such repairs we may have). The truck is also equipped with a pto extrication pump and a combination extrication tool and the hoses to make it work. There are other items on the vehicle that they left for us to utilize and we are very grateful for this donation. PIAL will also recognize this vehicle as part of our fleet and it will increase our points that we need for our rating. When this vehicle goes into service full time, we may decide to sell the pickup truck stationed here since it will not be necessary to keep.

Last week I received and accepted the resignation of one of our employees, (Allen "Shrimpy" Schrimsher). He has found employment in the fire department by his home in Kentwood. His commute is now 60 less miles one way and his compensation was matched to what he was getting here. We will miss him and wish him the best of luck. A part timer, (Michael Guillot) who has been working on that shift will begin to fill in even more now and another volunteer is going to start working part time for us to also fill in the void. Stephanie Ballard has been training and volunteering for years with us and will be a good fit for our needs as a community.

Since we have lost a full-time employee, we will be holding a rookie school starting in April 2021. At the conclusion of that school, (approximately in August), we will be hiring another full-time employee and if the funds are available, a second employee as well. It is our hope that we will add two more employees next year and a third in 2022. We will also be keeping all our part time folks to add to our workforce and to fill in on vacation/sick days as well. We already have at least 3 people ready to attend this recruit academy, (Taylor Tassin, Stephanie Ballard and Emily Accardo). All three would be a great addition to our department and community.

2020 December Working Budget

	2020 Budget	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	YTD TOTAL	Variance
Income															
40000 · Ad Valorem Taxes	851,738.53	642,254.34	86,383.46	11,360.11	4,962.43	3,410.75	3,977.33	5,335.72	5,898.11	0.00	0.00	0.00	30,747.53	794,329.78	57,408.75
40200 · 2% Insurance	21,112.26	0.00	0.00	0.00	0.00	0.00	20,994.44	0.00	0.00	0.00	0.00	0.00	0.00	20,994.44	117.82
40400 · Revenue Sharing	28,330.00	0.00	0.00	9,585.33	0.00	9,443.33	0.00	0.00	0.00	0.00	0.00	0.00	9,943.00	28,971.66	(641.66)
40600 · Insurance Rebates	65,209.72	0.00	0.00	0.00	20,388.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,388.33	44,821.39
40800 · Interest Income	4,500.00	906.90	817.85	878.14	833.90	508.72	361.81	375.54	232.26	147.38	79.28	76.07	0.00	5,217.85	(717.85)
40900 · Event Income	0.00	75.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	100.68	(100.68)
41000 - Grants	1,755.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,755.00
41100 - Fund Balance	63,949.91	63,949.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,949.91	0.00
41110 · Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00	75,000.00	(75,000.00)
41200 · Miscellaneous	0.00	26.24	0.00	29.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56.04	(56.04)
41600 - Equipment Sales	12,000.00	0.00	0.00	9,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,750.00	2,250.00
45400 · Donations	1000.00	150.00	0.00	1,000.00	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	250.00	2,300.00	(1,300.00)
45500 - YFC Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48000 - O2 Income	500.00	0.00	0.00	0.00	0.00	138.00	0.00	0.00	0.00	45.00	162.00	0.00	0.00	345.00	155.00
Total Income	1,050,095.42	707,363.07	87,201.31	32,603.38	26,184.66	13,362.80	25,333.58	6,611.26	6,130.37	192.38	241.28	75,076.07	40,965.53	1,021,265.69	28,829.73
Expense															
50000 · Wages	525,000.00	43,939.27	43,044.14	43,869.09	43,666.93	49,614.44	51,568.15	65,708.54	43,379.78	44,359.48	64,430.48	43,425.16	46,174.54	493,580.30	31,419.70
50100 · Payroll Tax Expense	8,000.00	714.78	690.12	742.73	903.39	905.19	860.90	1,050.00	722.80	691.14	1,069.94	754.06	853.32	8,350.99	(350.99)
50150 · State Retirement	106,380.34	8,414.64	8,526.62	8,572.78	8,748.35	8,359.07	9,653.49	14,337.31	9,688.76	9,949.49	14,560.68	9,235.57	9,325.85	100,811.19	5,569.15
50175 · AXA Retirement Plan	32,000.00	2,536.08	2,501.02	2,598.87	2,539.02	2,549.26	2,536.70	3,795.17	2,572.64	2,576.12	3,883.77	2,564.91	2,549.45	28,088.65	3,911.35
50200 · Insurance General LWCC	29,000.00	8,157.75	0.00	0.00	5,531.75	0.00	0.00	8,481.25	0.00	0.00	8,481.25	0.00	0.00	30,652.00	(1,652.00)
50300 · Insurance Health	80,000.00	26,527.48	636.25	5,101.68	5,101.68	4,465.43	5,737.93	5,173.57	4,393.54	5,101.68	5,704.54	5,020.22	3,872.58	67,943.78	12,056.22
50400 · Employee Medical Misc.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	495.00	0.00	55.00	945.00
50500 · Employee Bank Charges	600.00	119.50	24.00	0.00	104.00	65.00	22.00	60.00	44.00	24.00	91.00	26.00	0.00	553.50	46.50
57000 · FEMA	0.00	0.00	0.00	2,573.62	16,157.66	10,324.79	5,278.84	0.00	2,000.00	0.00	411.67	0.00	0.00	36,746.58	(36,746.58)
58500 · Uniform Expenses	3,000.00	0.00	1,762.00	315.97	138.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,215.97	784.03
	784,980.34	90,409.50	57,184.15	63,774.74	82,890.78	76,283.18	75,658.01	98,605.84	62,801.52	62,701.91	98,688.33	61,520.92	62,775.74	768,997.96	15,982.38
Fire Protection															
60000 · Fuel	12,000.00	0.00	1,134.84	2,711.61	0.00	974.81	0.00	0.00	1,156.31	404.48	1,079.31	0.00	0.00	7,461.36	4,538.64
60300 - R & M Communications	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	2,000.00
60400 · R & M Fleet	5,000.00	391.79	0.00	1,735.19	436.82	164.96	721.40	290.73	6,772.47	71.97	551.64	701.50	11.74	11,136.97	(6,136.97)
60500 · Training - Fire Protection	5,000.00	177.00	190.81	276.18	0.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	678.99	4,321.01
60550 · Meal expense	3,000.00	0.00	72.00	68.35	61.99	0.00	0.00	0.00	0.00	0.00	0.00	47.48	0.00	202.34	2,797.66
60575 - Fire Protection Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
60600 - Turn Out Gear	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
60800 · R & M FF Equipment	1,000.00	0.00	0.00	0.00	0.00	0.00	27.73	0.00	0.00	0.00	0.00	0.00	0.00	27.73	972.27
	30,000.00	568.79	1,397.65	4,791.33	498.81	1,139.77	749.13	290.73	7,928.78	511.45	1,630.95	748.98	86.74	19,507.39	10,492.61
Medical Expense															
70000 · Medical Supplies	700.00	126.00	0.00	168.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	294.00	406.00
70100 - R & M Medical Equipment	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
70200 · Training Medical Equipment	400.00	500.00	0.00	319.98	0.00	0.00	0.00	0.00	0.00	95.00	0.00	0.00	0.00	914.98	(514.98)
	1,350.00	626.00	0.00	487.98	0.00	0.00	0.00	0.00	0.00	95.00	0.00	0.00	0.00	1,208.98	141.02
General and Administrative															
80011 Emergency Reporting	2,450.00	0.00	0.00	0.00	0.00	0.00	2,443.80	0.00	0.00	0.00	0.00	0.00	0.00	2,443.80	6.20
80020 · Conventions and Trips	5,250.00	3,192.99	0.00	385.00	971.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.48	4,549.14	700.86
80100 - Debt Services LPFA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80200 - Debt Services Principle	84,000.00	75,000.00	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,000.00	0.00

2020 December Working Budget

80300 · Dispatch	13,500.00	1,333.01	1,132.43	2,264.86	1,132.43	1,132.43	1,132.43	0.00	1,132.43	1,333.01	0.00	0.00	0.00	10,593.03	2,906.97
80350 · Dues and Subscriptions	1,800.00	836.69	200.00	0.00	607.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	358.69	1,643.69	156.31
80400 - FEMA Repairs/Repay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80450 - Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80610 · GL, Bldg, Auto Insurance	31,402.00	0.00	10,220.75	0.00	0.00	10,220.75	0.00	0.00	0.00	0.00	0.00	11,273.62	9,874.25	20,441.50	10,960.50
80700 · Interest Expense	3,751.25	614.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.50	614.58	3,136.67
80800 · Legal and Accounting	7,000.00	1,287.00	0.00	0.00	0.00	0.00	6,350.00	198.00	109.00	0.00	0.00	900.00	0.00	7,944.00	(944.00)
80801 · Assessor Extortion Fees	1,100.00	0.00	1,198.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,198.34	(98.34)
80900 · Lawn Maintenance	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.00	0.00	0.00	0.00	72.00	250.00
82000 · Office Supplies	2,000.00	0.00	198.53	0.00	0.00	0.00	299.95	0.00	0.00	770.00	14.99	0.00	0.00	1,283.47	716.53
82500 · IT Expense	2,000.00	0.00	94.40	0.00	99.85	0.00	0.00	0.00	0.00	169.56	0.00	0.00	0.00	363.81	1,636.19
83000 · Pest Control	1,400.00	108.00	108.00	108.00	0.00	0.00	0.00	540.00	90.00	0.00	162.00	108.00	0.00	1,116.00	284.00
83500 - Permits	109.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109.00
84000 · Postage	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.94	0.00	0.00	0.00	57.94	42.06
85000 · R & M Buildings	3,000.00	193.75	1,908.62	580.00	3,920.00	15.80	495.00	0.00	0.00	28.26	420.00	0.00	33.86	7,561.43	(4,561.43)
85100 · Station Supplies	3,500.00	173.99	112.12	225.84	48.07	82.09	162.54	91.18	306.00	470.73	0.00	68.42	146.11	1,672.56	1,827.44
86000 · R & M Office Equipment	100.00	59.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.65	0.00	0.00	67.02	32.98
87000 · Telephone	3,500.00	771.72	370.07	332.08	332.08	331.98	331.98	331.98	332.30	332.76	332.30	332.38	332.52	3,799.25	(299.25)
89000 · Utilities	16,000.00	1,846.23	1,155.24	1,348.56	1,161.11	1,284.32	1,259.25	1,433.25	1,081.66	2,104.64	1,670.92	1,164.01	939.90	14,345.18	1,654.82
89100 · Waste Disposal	750.00	61.59	61.59	61.59	61.59	61.59	61.59	61.59	0.00	123.18	61.59	61.59	61.59	615.90	134.10
89500 · Hurricane	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00
89550 · Covid-19 expense	0.00	0.00	0.00	18.30	1,602.53	491.19	53.02	0.00	0.00	785.25	0.00	0.00	0.00	2,950.29	(2,950.29)
89600 - Capital Improvement Bond E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
89700 - YFC Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
89800 - Training Incentive Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	183,612.25	85,478.92	25,760.09	5,324.23	9,935.81	13,620.15	12,589.56	2,656.00	3,051.39	6,247.33	2,669.45	13,908.02	12,149.90	167,332.93	16,279.32

Capital Outlay															
90000 - Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
90050 · Fleet	26,272.00	0.00	0.00	26,272.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,272.00	0.00
90100 - Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
90150 - I.T.	7,500.00	6,328.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,328.88	1,171.12
90200 - Communications Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
90300 - Purchase Land & Improveme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	33,772.00	6,328.88	0.00	26,272.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,600.88	1,171.12

Total Expense	1,033,714.59	183,412.09	84,341.89	100,650.28	93,325.40	91,043.10	88,996.70	101,552.57	73,781.69	69,555.69	102,988.73	76,177.92	75,012.38	989,648.14	44,066.45
----------------------	---------------------	-------------------	------------------	-------------------	------------------	------------------	------------------	-------------------	------------------	------------------	-------------------	------------------	------------------	-------------------	------------------