

# St Tammany FD9

80581 Hwy 21  
Bush, LA 70431

St Tammany Fire District 9 Board Meeting July 17, 2019.

7:00 pm

Agenda

I Call Meeting to order

II Pledge of allegiance

III Roll Call

IV Reading of minutes

V Reports

A Treasurers

B Staff

C Volunteer/Training

VI Old Business

VII New Business

VIII Questions or comments from the public

IX Adjourn



## Board of Commissioners meeting minutes for July 17th, 2019

### Meeting called to order:

By Lois Rothwell at 7:00PM, Pledge of Allegiance.

### Members Present:

Matt Dennis, Lois Rothwell, Wayne Hall. Absent Robert Lee

### Reading of the Minutes:

By Mr. Dennis, motion to accept as read by Mr. Hall, second by Mr. Dennis. NPD, AIF  
The attached Treasurer report, and the attached Staff report were reviewed by Chief Brewer.  
The attached training and volunteer reports were reviewed by Training Chief Accardo.

### Old Business:

1. none

### New Business:

1. Presentation by Bernard Insurance Agency. Jason Smith presented enclosed emergency services insurance program.
2. Presentation by Erwin Insurance Agency. Mike Dirmann presented enclosed workers compensation renewal proposal.
3. Chief Brewer introduced a workers comp plan from Leavitt Group.
4. Mr. Hall makes motion to continue to utilize Erwin Insurance Agency for STFD9 LWCC plan. Second by Mr. Dennis, NPD, AIF.
5. Mr. Dennis read resolution for STFD9 Fire Prevention Bureau creation. Voice vote roll call
  - a. Matt Dennis yea
  - b. Wayne Hall yea
  - c. Lois Rothwell yea
  - d. Robert Lee absent

### Adjournment:

Motion made by Mr. Dennis, second by Mr. Hall, NPD, AIF 8:36 pm

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Submitted by: Matthew Dennis,  
Secretary STFD #9

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Approved by: Lois Rothwell  
Chairwoman STFD #9



## **STAFF REPORT**

### **7-17-19**

Our call volume for June was even with 27 calls this year and 27 last year. Our total call volume for 2019 is down at 195 vs. 234 last year. We used a total of 250 gallons of gasoline in June and 58 gallons of diesel.

#### **Old Business**

The bids for the sale of the 2014 F-150 were not at the minimum required amount so will put it out to the “social-media” sales sites as we have done in the past and sell it there. But first, it’s back in service temporarily due to an accident we had.

#### **New Business**

Monday morning, service 94 was at the next door neighbors house providing a jump start to their dead vehicle. After successfully starting their vehicle, they ran into the front of our new service truck. The front end was damaged to the point of not being able to drive so we had it towed into the shop for repairs. Their insurance (Progressive) is covering the costs associated with the repairs including a rental truck. But we had to put the old service truck into service until the rental truck is provided.

Representatives from different insurance companies are here tonight to present their best deal to us in hopes of securing our business, both for workers comp and for all other fire department insurance needs.

Chris Pinell (our cpa), sent his new contract over for our approval. A copy of it is available for you to see.

Hurricane Barry hit last weekend. We were fully staffed at all four stations by full time personnel and volunteers. We were lucky that the storm wasn’t as bad as it was predicted to be so this wound up being a great “trial run” for us. I will be seeking reimbursement from FEMA for our costs that were incurred.

Account ID	Account Description	2019 Actual	2020 Proposed
40000	Ad Valorem Taxes	\$ 782,565.32	\$ 851,738.53
40200	2% insurance rebate	\$ 20,853.95	\$ 21,112.26
40400	Revenue Sharing	\$ 28,613.99	\$ 28,330.00
40600	Insurance Rebates	\$ 46,515.57	\$ 65,209.72
40800	Interest Income	\$ 465.08	\$ 4,500.00
40900	Event Income	\$ 25.00	\$ -
41000	Grants		\$ 1,755.00
41100	Fund Balance	\$ 63,572.29	\$ 56,023.11
41110	Bond	\$ 75,000.00	\$ -
41200	Miscellaneous	\$ 9.59	\$ 500.00
41400	FEMA/Insurance	\$ -	\$ -
41600	Equipment Sales	\$ 250.00	\$ 12,000.00
45400	Donations	\$ 751.00	\$ 1,000.00
45500	YFC Income		\$ -
49000	Oxygen income	\$ 678.00	\$ 500.00
		\$ 1,019,299.79	\$ 1,042,668.62
Employee Expenses			
50000	Wages	\$ 542,367.88	\$ 525,000.00
50100	Payroll Tax Expense	\$ 8,408.57	\$ 8,000.00
50150	State Retirement	\$ 104,039.92	\$ 106,380.34
50175	AXA retirement plan	\$ 31,677.63	\$ 32,000.00
50200	Insurance General LWCC	\$ 28,241.21	\$ 29,000.00
50300	Emp Insurance	\$ 68,529.67	\$ 80,000.00
50400	Employee Medical Misc.	\$ 35.00	\$ 1,000.00
50500	Employee Bank Charges	\$ 638.50	\$ 600.00
57000	Hurricane/storm event	\$ 5,607.56	\$ -
58500	Uniform Expense	\$ 3,580.49	\$ 3,000.00
		\$ 793,126.43	\$ 784,980.34
Fire Protection			
60000	Fuel	\$ 12,661.33	\$ 12,000.00
60100	Insurance-fleet & liab	\$ 11,738.00	\$ 31,402.00
60200	Miscellaneous		\$ -
60300	R & M Communication	\$ 1,965.00	\$ 2,000.00
60400	R & M Fleet	\$ 4,503.17	\$ 5,000.00
60500	Training - Fire Protection	\$ 4,634.10	\$ 5,000.00
60550	Meal expense		\$ 3,000.00
60575	Fire Protection supplies		\$ 1,000.00
60600	Turnout Gear		\$ 1,000.00
60800	R&M FF Equipment	\$ 837.73	\$ 1,000.00
		\$ 36,339.33	\$ 61,402.00
Medical Expenses			
70000	Medical Supplies	\$ -	\$ 1,000.00
70100	R & M Medical Equipment	\$ -	\$ 250.00
70200	Training Medical Equipme	\$ 95.00	\$ 100.00
		\$ 95.00	\$ 1,350.00

General and Administrative			
		2019 Actual	2020 Proposed
80011	Emergency Reporting Soft	\$ 2,443.80	\$ 2,450.00
80020	Coventions, Trips & mtgs	\$ 5,126.58	\$ 5,250.00
80100	Debt Services LPFA	\$ 6,000.00	\$ -
80200	Debt Services Principle	\$ 9,000.00	\$ 84,000.00
80300	Dispatch	\$ 14,663.11	\$ 13,500.00
80350	Dues and Subcriptions	\$ 785.38	\$ 800.00
80400	FEMA Repairs/repay		\$ -
80450	Reserve Fund		\$ -
80610	Gen liab & Bldg Insurance	\$ 40,303.53	\$ 9,954.03
80700	Interest Expense	\$ 3,212.50	\$ 3,751.25
80800	Legal and Accounting	\$ 18,748.91	\$ 7,000.00
80801	Assessor	\$ 1,110.98	\$ 1,100.00
80900	Lawn Maintenance	\$ 72.00	\$ 250.00
82000	Office Supplies	\$ 1,716.31	\$ 2,000.00
82500	IT expense	\$ 915.38	\$ 2,000.00
83000	Pest Control	\$ 1,344.00	\$ 1,400.00
83500	Permits	\$ 109.00	\$ 109.00
84000	Postage	\$ 112.94	\$ 100.00
85000	R & M Buildings	\$ 4,886.64	\$ 3,000.00
85100	Station Supplies	\$ 3,302.90	\$ 3,500.00
86000	R & M Office Equipment	\$ 13.95	\$ 100.00
87000	Telephone	\$ 3,855.99	\$ 3,500.00
89000	Utilities	\$ 21,633.23	\$ 16,000.00
89100	Waste Disposal	\$ 739.08	\$ 750.00
89500	Hurricane	\$ 652.52	\$ 650.00
89600	Capital Imp Bond Exp		\$ -
89700	YFC Expense		\$ -
89800	Training Incentive Exp		\$ -
		\$ 140,748.73	\$ 161,164.28
	Capital Outlay		
90000	Buildings		\$ -
90050	Fleet	\$ 45,629.00	\$ 26,272.00
90100	Fire Equipment	\$ 3,361.30	\$ -
90150	I. T.		\$ 7,500.00
90200	Comm Equipment	\$ -	\$ -
90300	Purc Land & Imp		\$ -
		\$ 48,990.30	\$ 33,772.00
Total Expense			
		\$ 1,019,299.79	\$ 1,042,668.62
	Income	\$ 1,019,299.79	\$ 1,042,668.62
	Expense	\$ 1,019,299.79	\$ 1,042,668.62
	Difference	\$ -	\$ -